

SHORT TERM E- TENDER NOTICE FOR THE PURCHASE OF INFANTOMETER , STADIOMETER , ADULT CUM BABY WEIGHING SCALE , INFANT WEIGHING SCALE .

Women and Child development department invites e tender for the purchase of infantometer , stadiometer , adult cum baby weighing scale , infant weighing scale at district head quarters of W & CD Department (Haryana) Strictly as per govt of india& legal metrology specifications .

Women and Child development department requires infantometer , stadiometer , adult cum baby weighing scale , infant weighing scale as per latest specifications of Govt of India & Legal metrology department .Intrested Bidders may submit the rates of above mentioned items online in the financial bid format . the tender documents containing details of quantity , Specifications etc., and other terms & conditions are available at portal <https://haryanaeprocurement.gov.in> . The parties /bidders can submit their bid through e tender portal as per dates given below .

Start Date & Time of Bid Preparation & Submission	:	4.12.2018(from 16:00Hrs.)
Last date for online Submission of EMD	:	13.12.2018(upto14.00 Hrs.)
Last Date for submission of online bid	:	14.12.2018 (upto 16:00 Hrs.)
Opening of Technical BID	:	15.12.2018(At 11:00 Hrs)
Opening of Financial BID	:	15.12.2018(14:30 hrs)
EMD	:	Rs 8,44,710/-
QUANTITY (For All Growth Monitoring Devices)	:	15,220

All the bidders are required to get registered on e Tendering portal and obtain digital signature as per requirement of E tendering Portal . technical & Financial Bids will be opened at Women & Child development department , Haryana Bays No : 15/20 , Sector 4 Panchkula. Director Women and child development department reserve the right to Accept / reject any tender without Assigning any reason whatsoever .If any changes required in the tender it will be intimated via website only .

Deputy Director
For Director Women & Child development department ,
Haryana , Panchkula .

DETAILED NOTICE INVITING SHORT TERM e TENDER FOR PURCHASE OF INFANTOMETER , STADIOMETER , ADULT CUM BABY WEIGHING SCALE , INFANT WEIGHING SCALE .

Women and Child development department invites e tender for the purchase of infantometer , stadiometer , adult cum baby weighing scale , infant weighing scale at district head quarters of W & CD Department (Haryana) Under two bid systems from the eligible Partnership / Proprietorship/Private limited Firms . Under this process the technical bid as well as price bid shall be invited at single stage that under two bids that is technical bid & financial bid . Eligibility of bidders will be first examined on the basis of details submitted online under technical bid with respect to eligibility and qualification criteria prescribed in the tender document .the financial bid of only eligible bidders shall be opened .

1. The payment for Tender Document Fee shall be made by eligible bidders online directly through Internet Banking Accounts and e-Service Fee through Debit Cards & Internet Banking Accounts. The payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.
2. Intending bidders will be mandatorily required to Online Sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/She will be required to make online payment towards EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**
3. The interested parties bidders must remit the funds as per schedule given under key dates and make payment via online directly through debit cards & internet banking accounts to the beneficiary account number .
4. The intended parties thereafter will be able to successfully verify there payment online and submit their bids on or before the expiry date and time of the respective event / tender at <https://haryanaeprocurement.gov.in> .
5. The interested parties / bidders shall have to pay mandatorily e service fee (Under document fee/ non refundable) Of Rs : 1000/- (One thousand rupees only) online by using the service of secure electronic gateway . The secured electronic payments gateway is online interface between bidders & online payment Authorisation network.
6. The payment for each tender fee (Rs : 5000 /-) & E service fee (1000/ -) Can be made by eligible parties online directly through debit card & internet banking .
7. The interested parties/bidders must remit the funds of the respective events and makepayment online directly through Debit Cards & Internet Banking Accounts to thebeneficiary account number

Important Note:

1) The parties/bidders have to complete 'Application/Bid Preparation & Submission' stage as per scheduled time as mentioned above. If any party/bidder failed to complete his/her aforesaid stage in the stipulated time schedule, his/her Application/bid status will be considered as 'Applications/bids not submitted'.

2) Party/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.

3) Party/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:

All the parties/bidders intending to participate in the online tender process are required to get registered on the centralized e-Procurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the party/bidder bidding online. These Digital certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.

2.3 The parties/bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

2.4 The party/bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

M/s Nextenders (India) Pvt. Ltd.

O/o. DS&D Haryana,

SCO-09, IInd Floor, Sector-16,

Panchkula-134108

E-mail: Chandigarh@nextenders.com

Help Desk: 0172-2582008-09, 2618292 &

1800-180-2097 (Toll Free Number)

2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital

certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the Page 5 of 12 department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the said firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management/partners of the firm to inform the certifying authority about the change and to obtain the digital signature of the new person / user on behalf of the manufacture firm. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private firm /Public limited Company. In this case, the authorization certificate will have to be signed by the directors of the manufacture firm.

3. Opening of an Electronic Payment Account:

For purchasing the tender document online, parties/bidders are required to pay the tender document fee online using the electronic payments gateway service. For online payments guidelines, please refer to the Home page of the e-tendering Portal <https://haryanaeprocurement.gov.in>.

4. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <http://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

5. Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule/key dates for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

6. Download of Tender Documents:

The tender documents can be downloaded free of cost from the Procurement portal <https://haryanaeprocurement.gov.in>

7. Schedule/Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all parties/bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

8. Online Payment of Tender Document Fee, e-Service fee , Performance Guarantee & Bid preparation & Submission (Technical & Financial/Price Bid):

8.1 Online Payment of Tender Document Fee + e-Service fee: The online payment for Tender document fee, e-Service Fee can be done using the secure electronic payment gateway. The Payment for Tender Document Fee and eService Fee shall be made by parties/bidders/Vendors online directly through Debit Cards & Internet Banking Accounts the

secure electronic payments gateway is an online interface between contractors and Debit card / online payment authorization networks.

8.2 PREPARATION & SUBMISSION OF ONLINE APPLICATIONS/BIDS:

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender must be submitted online following the instruction appearing on the screen.
- (ii) Scanned copy of Document is to be submitted/uploaded for Technical bid under online Technical Bid/Envelope. The required documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF/JPEG/MS WORD format such that file size does not exceed more than 10 MB) and uploaded during the on-line submission of Technical Bid/Envelope.

8.3 PERFORMANCE GUARANTEE:

- (i) The selected bidder shall submit performance guarantee equivalent to 2 % of the financial bid amount .

A. Only Electronic Form (Refer Tender document).

FINANCIAL/ PRICE BID shall be submitted through online mode only under Financial Envelope/Bid and not to be submitted manually.

NOTE:-*Manufacture firmasbidders participating in online tenders shall check the validity ofhis/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.*

For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to downloadthe file.

In the first instance, the online payment details of tender document fee + e-Service & Technical Envelope shall be opened. Henceforth, online financial bid of the shortlisted bidder/party/Agency shall be opened in the presence of such parties/bidders/Agency who either themselves or through their representatives choose to be present.

The bidder can submit their online bids as per the dates mentioned in the schedule/Key Dates above.

Guidelines for Online Payments at e-Procurement Portal of Government of Haryana.

Post registration, Party/bidder shall proceed for bidding by using both his digital certificates(one each for encryption and signing) & Password. Bidder/Party shall proceed to select theevent/Tenders he is interested in. On the respective Department's page in the e-Procurementportal, the Bidder would have following options to make payment for tender document fee:

- A. Debit Card
- B. Net Banking

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows:

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid bybidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on “Continue” button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment.
- (vi) The gateway verifies the credentials and confirms with “successful” or “failure”message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal.
- (viii) The status of the payment is displayed as “successful” in e-Procurement portal.The e-Procurement portal also generates a receipt for all successful transactions.The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in casepayments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows:

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on “Continue” button.
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screendisplaying list of Banks.
- (v) Bidder chooses his / her Bank.
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selectedBank.
- (vii) Bidder enters his account credentials and confirms payment.

- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal.
- (x) The status of the payment is displayed as “successful” in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT/OTC

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each challan shall therefore include the following details that will be pre-populated: Beneficiary account no: (unique alphanumeric code fore-tendering)
Beneficiary IFSC Code:
Amount:

Beneficiary bank branch:
Beneficiary name:
- iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.
- v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.
- vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for realtime validation. On clicking the same, system would do auto validation of the payment made.

List of Net banking banks

1. Allahabad Bank
2. Axis Bank
3. Bank of Bahrain and Kuwait
4. Bank of Baroda
5. Bank of India
6. Bank of Maharashtra
7. Canara Bank
8. City Union Bank
9. Central Bank of India
10. Catholic Syrian Bank
11. Corporation Bank
12. Deutsche Bank
13. Development Credit Bank
14. Dhanlaxmi Bank

15. Federal Bank
16. HDFC Bank
17. ICICI Bank
18. IDBI Bank
19. Indian Bank
20. Indian Overseas Bank
21. Indusind Bank
22. ING Vysya Bank
23. J and K Bank
24. Karnataka Bank
25. Kotak Mahindra Bank
26. KarurVysys Bank
27. Punjab National Bank
28. Oriental Bank of Commerce
29. South Indian Bank
30. Standard Chartered Bank
31. State Bank of Bikaner & Jaipur
32. State Bank of Hyderabad
33. State Bank of India
34. State Bank of Mysore
35. State Bank of Travencore
36. State Bank Of Patiala
37. Tamilnad Mercantile Bank
38. Union Bank of India
39. United Bank of India
40. Vijaya Bank
41. Yes Bank

GENERAL TERMS AND CONDITIONS OF E-TENDER FOR PURCHASE OF INFANTOMETER,STADIOMETER,INFANT WEIGHING SCALE , ADULT CUM BABY WEIGHING SCALE :

- 1 A bidder can be an sole proprietary or partnership firm/Private or public Limited Company or any other legal entity who is only original manufacturer or producer having valid Legal metrology Weights & Measuring licencefor Manufacturing , Dealing , repairing licence in the name of firm since last three financial years .
- 2 The bidder should be manufacturer of both weighing , measuring equipments and the manufacturing licence describing both weighing , measuring activity should be submitted mandattorily otherwise bid shall be rejected stariaghtway.
- 3 To be eligible, the bidders must have ISO 9001 :2015 series certificate from last three years .
- 4 Scope of supply (Bid price to include all cost components) : Supply InstallationTesting and Commissioning of Goods
- 5 Inspection charges shall be borne by the supplier and it shall not be reimbursedby indenter to them at any point in time. Cost of inspection shall be factored in by the supplier in the cost of the product itself hile submitting bid. The inspection agency will conduct the inspection and submit the certificate to the supplier as well as the buyers and consignees. The bidder will be solely responsible for pre-inspected material for Quality Assurance including pre-despatch inspection/testing at manufacturer's site by IIT,EIL,PDIL
- 6 The Purchaser reserves the right to increase or decrease the ordered quantity up to 2 Percent at the time of placement of contract . The purchaser also reserves the right to increase the contracted qty up to 25% during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly

- 7 Pre-dispatch inspection / testing at Seller premises : Before dispatch, the goods will be inspected and tested by Buyer / Consignee or their Authorized Representative / Nominated External Inspection Agency by Buyer (Fee/Charges taken by the External inspection Agency shall be borne by the Buyer) at Seller's premises for their compliance to the contract specifications. The Sellers will provide necessary testing facilities and shall bear cost of in house testing required, if any. Seller shall notify the Buyer through e-mail about readiness of goods for pre-dispatch inspection and Buyer will notify the Seller about the Authorized Representative/ Nominated External Inspection Agency and the date for testing. The goods would be dispatched to consignee only after clearance in pre-dispatch inspection. Consignee's right of rejection as per GTC in respect of the goods finally received at his location shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by Buyer/ Consignee or its Nominated External Inspection Agency prior to the goods' shipment.
- 8 Availability of service Centres : Bidder /OEM must have Service Centre In the State of each Consignee's Location
- 9 Dedicated toll Free Telephone No. for Service Support : BIDDER /OEM must have Dedicated toll Free Telephone No. for Service Support
- 10 Timely Servicing / rectification of defects during warrantee period: After having been notified of the defects / service requirement during warrantee period, Seller has to complete the required Service / Rectification within time limit specified. If the Seller fails to complete service / rectification with defined time limit, a penalty of defined % of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). (i) Time Limit for Service / Rectification of defects will be as defined in the SLA document for the service.
(ii) Penalty per week of delay as % of unit price of product will be as defined in the SLA document for the service. Seller to give compliance Yes / No while submitting bid.
11. Escalation Matrix For Service Support : Bidder /OEM must provide Escalation Matrix of Telephone Numbers for Service Support
12. Bidder products should be Mandatorily CE certified as the products will be used for newly born babies , lactating mothers & to ensure no other side effects .
13. The bidder should be registered with the Industries Department of the concerned state where the unit is located and a copy of the same should be submitted along with the bid.
14. The bidder should have valid Manufacturing , repair , Dealing licence mandatorily from last three years and licence copies of the same shall be attached .
15. Dealers & Joint ventures are strictly not eligible to participate in tendering process .

16. The bidders will be considered as technically qualified bidder only if they are having valid Manufacturing licence from Legal metrology department for all the required products
17. The bidders who is having only Model approval for the product but not Manufacturing licence for Weights & Measures will be strictly disqualified
18. Only single bidder having required above mentioned licences will be only technically eligible.
19. The Annual Turnover of the bidder should be Rs. 33.78 Crore
20. For verification of turn over (IT Returns & Audit statements) from a CA Auditor should be mandatorily attached .
21. The bidder firm should have minimum 3 year experience of manufacturing experience & License in both weighing & measuring equipment and same work orders should be attached.
22. The present net worth of the participating firm should be Rs. 15.00 Crore or above and the same should be submitted along with tender. Bank solvency certificate issued within start of tender selling date and submission date, from any scheduled bank of india .
23. All the participating tenderers should be accompanied with samples of item (each sample stadiometer, infantometer, infant weighing scale , adult cum baby weighing scvale .). The samples should be submitted manually two days in advance before closing of tender with a sealed cover.
24. Machinery should be strictly as per the guidelines of Govt of India rules as per Annexure 1 .
25. Penalty on Firm on delay in delivery: If the supply of any item by the manufacturer firm is not supplied with in the period prescribed for such delievery or dispatch stipulated in the purchase order, the delayed consignment will be subject to 1 % penalty per consignment per month recoverable on the value of store supplied from the date of Agreement .
26. Payments shall be done with in 1 week after factory acceptance test by authorized representatives of the department .
27. Negotiations will be held as per CVC guidelines/ govt.instructions . All the bidders / authorized representatives of the firms are required to be present at the time of negotiation.
28. . Standard warranty of the devices : 2 Years Replacement Warranty of the devices :1 year

TECHNICAL BID:

Following information/documents are to be uploaded in the Technical Bid :

Sr. No.	Particulars	Remarks
1	Authority letter for signing all documents on behalf of the company/firm	
2	Copy of Valid Manufacturing licence for Weighing equipment from last three years	
3	Copy of Valid Manufacturing licence for Measuring equipment from last three years	
4	Copy of the GST Registration Certificate,	
5	Self attested declaration regarding the acceptance of the conditions of NIT and that the Firm has not been blacklisted.	
6	Sample of Each machine in physical at Office.	
7	Participants have own manufacturing unit for production of Weighing , measuring equipment & valid licence from industries department of concerned state describing nature of production unit and having valid ISO 9001 : 2015 Licence from last three financial years .	
8	Income Tax returns from last three years	
9	Proof of networth assets (Solvency certificate)	
10	Bidder should have Valid repair licence from Legal metrology department & valid licence from last three years should be submitted.	
11	Turn over certificate from last three years	
12	Bidders should have valid dealing licence to sell weighing , measuring equipment from legal metrology department from last three years	
13	Solvency certificate from scheduled bank as stated above in general conditions.	
14	Model Approval from Legal metrology department , Govt of India	

(Name in Block Letters)
Signature of Authorized person
(With name in block letters and
Seal of the firm)

FINANCIAL BID

FINANCIAL BID WILL BE OPENED OF THOSE BIDDERS WHO WILL QUALIFY IN TECHNICAL BID.

1. The offered rates should be Exclusive of GST at District Head Quarter of W&CD Department (Haryana)

Sr. No.	Items	Offered rate (lump sum) Excluding GST at District Head Quarter of W&CD Department
1	Infantometer ,Stadiometer , Adult cum infant weighing scale , infant weighing scale .	To be submitted online only

GST Shall be paid at the time of dispatch as per prevailing market rate and after submitting the payment proof of GST by the contractor.

(Name in Block Letters)

Signature of Authorized person

(With name in block letters and

Seal of the firm)