

From

Director,
Women & Child Development Department,
Haryana, Chandigarh.

To

Director,
Directorate of Information, Public Relation and Languages, Haryana,
SCO No. 200-201, Chandigarh.

Memo No.: _____/OA-HQ/2018 Dated: _____

Subject: Regarding advertisement of one post of Manager, Haryana Rajya Bal Bhawan, Madhuban (Karnal) and one post of Village Coordinator, Bal Gram, Rai (Sonapat).

Please refer to the subject cited above.

Please find enclosed herewith a draft of advertisement i.e. for one post of Manager, Haryana Rajya Bal Bhawan, Madhuban (Karnal) and one post of Village Coordinator, Bal Gram, Rai (Sonapat).

It is requested that to publish the advertisement in 2 Hindi daily newspapers i.e. Dainik Bhaskar & Dainik Jagran (in Haryana edition only) and in two English daily newspaper i.e. The Tribune (Haryana edition only).

DA/As above

Additional Director,
for Director, Women & Child
Development Department-Haryana

Endst. No.: 7622/OA-HQ/2018

Dated: 19/7/18

A copy is forwarded to System Analyst, Women & Child Development Department-HQ, Haryana. He is requested to upload the draft of advertisement alongwith application proforma (copy attached) on the website of this Department.

DA/As above

Additional Director,
for Director, Women & Child Development
Department-Haryana

Advertisement

Applications are invited to fill up **one post of Village Coordinator (female only) in Bal Gram, Rai (Sonapat)** and **one post of Manager (male only) in Haryana Rajya Bal Bhawan, Madhuban (Karnal)** purely on contract basis according to the post of Officer-in-Charge (Superintendent) given in the norms of Integrated Child Protection Scheme (ICPS). Eligible candidates are requested to send their applications in prescribed performa. Essential qualification for the said posts is as under :-

Terms & Conditions for General Candidates		
2.	Educational Qualification	Must have passed Master's degree in Social Work/Child Welfare/Psychology from any recognized University with minimum First Division.
3.	Preference	Candidates with specialization in Child Welfare/Psychology will be preferred.
4.	Knowledge of Hindi	Upto Matriculation standard.
5.	Experience	Minimum five years experience of managing Social Welfare Institution preferably for the destitute/orphan children.
6.	Age Limit	30 to 50 years
7.	Salary	Rs. 25,000/- per month

Terms & Conditions for Retired persons from Govt. Sector		
1.	Qualification	Graduate
2.	Age	Should not exceed than 62 years
3.	Experience	Minimum 10 years experience in the field of Child Welfare.
4.	Salary	Rs. 25,000/- per month consolidated

- Note:**
1. Selected candidate will maintain his/her resident in the Institution for which residential facility is available.
 2. Eligible candidates may send their application on or before 14.08.2018 alongwith supporting documents i.e. educational qualification and experience certificates to Director, Women & Child Development Department-Haryana, Bays No. 15-20, Sector-4, Panchkula.
 3. Willing candidate may download the Application Performa from the departmental website:- www.wcdhry.gov.in

Director
Women & Child Development
Department, Haryana

विज्ञापन

बाल ग्राम, राई (सोनीपत) में ग्राम संयोजक (केवल महिला) के एक पद तथा हरियाणा राज्य बाल भवन, मधुवन (करनाल) में प्रबंधक (केवल पुरुष) के एक पद को पूर्णतः अनुबंध आधार पर समेकित बाल संरक्षण इकाई (ICPS) की हिदायतों के अनुसार दिए गये पद Officer-in-Charge (Superintendent) के अनुसार भरने हेतु आवेदन आमंत्रित किये जाते हैं जिसके लिए योग्यता इस प्रकार से है :-

सामान्य उम्मीदवारों के लिए शर्तें		
1.	शैक्षणिक योग्यता	सामाजिक कार्य / बाल कल्याण / मनोविज्ञान विषय में मान्यता प्राप्त विश्वविद्यालय से प्रथम श्रेणी में परास्नातक (Master degree)
2.	वरीयता	बाल कल्याण/मनोविज्ञान विषय में विशिष्टकरण वाले उम्मीदवारों को अधिमान दिया जाएगा।
3.	हिंदी ज्ञान	मैट्रिक कक्षा तक।
4.	अनुभव	सामाजिक कल्याण की संस्थाओं (विशेषतः निस्सहाय एवं अनाथ बच्चों की) के प्रबन्धन में कम से कम 5 वर्ष का अनुभव
5.	आयु सीमा	30 से 50 वर्ष
6.	वेतन	रु० 25,000/- प्रति माह

सरकारी क्षेत्र से सेवानिवृत्त उम्मीदवारों के लिए शर्तें		
1.	शैक्षणिक योग्यता	स्नातक
2.	आयु सीमा	62 वर्ष से कम।
3.	अनुभव	बाल कल्याण क्षेत्र में कम से कम 10 वर्ष का अनुभव।
4.	वेतन	रु० 25,000/- प्रति माह

- नोट:**
1. चयनित उम्मीदवार को 24 घंटे संस्था में ही रहना पड़ेगा जिसके लिए संस्था में आवासीय सुविधा का प्रावधान है।
 2. योग्य उम्मीदवार अपने सभी प्रमाण पत्रों (शैक्षणिक एवं अनुभव) की सत्यापित प्रतियों सहित निर्धारित प्रोफोर्मा में अपना आवेदन निदेशक, महिला एवं बाल विकास विभाग-हरियाणा, बेज़ सं० 15-20, सेक्टर-4, पंचकुला (हरियाणा) को 14.08.2018 तक या इससे पहले भेजें।
 3. निर्धारित आवेदन पत्र विभाग की वेबसाइट www.wcdhry.gov.in से डाउनलोड कर सकते हैं।

**Application for the post of Manager
in Haryana Rajya Bal Bhawan - Madhuban (Karnal)**

(fix a
passport
size
attested
photo)

1. Name :
2. Sex :
3. Date of Birth :
4. Father Name :
5. Mother Name :
6. Permanent Address :
7. Correspondence Address :
8. Contact No. :
9. Educational qualification :

Sr. No.	Exam passed	Board/ University	Passing year	Marks Obtained	Total Marks	%age	Division

10. Experience:

Sr. No.	Name of Organization	Post	From	To	Duration	Salary	Nature of duties

Declaration: "I hereby declare that all the statements made as above are correct and complete to the best of my knowledge and belief and if and if at any stage it is found incorrect, I shall be held responsible for it and the appointing authority has the right to terminate my service".

Date:
Place:

(Signature of candidate)

Application for the post of Village Coordinator in Bal Gram, Rai (Sonepat)

1. Name :
2. Sex :
3. Date of Birth :
4. Father Name :
5. Mother Name :
6. Permanent Address :
7. Correspondence Address :
8. Contact No. :
9. Educational qualification :

(fix a
passport
size
attested
photo)

Sr. No.	Exam passed	Board/ University	Passing year	Marks Obtained	Total Marks	%age	Division

10. Experience:

Sr. No.	Name of Organization	Post	From	To	Duration	Salary	Nature of duties

Declaration: "I hereby declare that all the statements made as above are correct and complete to the best of my knowledge and belief and if and if at any stage it is found incorrect, I shall be held responsible for it and the appointing authority has the right to terminate my service".

Date:
Place:

(Signature of candidate)